

# City of Castle Pines, Colorado Minutes

**Planning  
Commission/ Board  
of Adjustment**

**Members**

Seth Katz, Chair  
Lisa Glynn  
David Goode  
Deborah Mulvey  
David C. Necker  
Mike Noakes  
Don Tosby

**REGULAR MEETING OF THE PLANNING COMMISSION**  
Douglas County Library, 360 Village Square Lane, Castle Pines, CO 80108  
Thursday, March 23, 2017 – 6:00 P.M.

**1. ROLL CALL**

The regular meeting of the Planning Commission of the City of Castle Pines, Colorado, was called to order by Commissioner Katz at 6:00 P.M.

**Those present were:** Commissioner Seth Katz  
Commissioner Deborah Mulvey  
Commissioner Mike Noakes  
Commissioner Don Tosby

**Those absent were:** Commissioner Glynn  
Commissioner Goode  
Commissioner Necker

**Also present with the Commission:**  
Director of Community Development, Sam Bishop  
City Clerk, Sharon Washington

**2. APPROVAL OF AGENDA**

Motion to approve: Commissioner Katz  
Second: Commissioner Tosby  
Approved by unanimous: 4-0

**3. DISCLOSURE OF CONFLICTS OF INTEREST AS TO ANY ITEM ON THE AGENDA**

- There were no disclosures of conflicts submitted.

**4. PLANNING COMMISSION – ACTION ITEMS**

**a) Approval of the January 26, 2017 Planning Commission Meeting Minutes**

Motion to approve: Commissioner Mulvey  
Second: Commissioner Noakes

Following discussion a motion was made to approve the January 26, 2017 as presented.

By: Commissioner Katz  
Second: Commissioner Mulvey  
Approved by unanimous: 4-0

**5. PLANNING COMMISSION – Discussion Items**

**a) Capstone Project Update**

Held a workshop for the Capstone Project for the Commissioners. Roxanne Borzo Bertrand has started working on the Design Guidelines document. She has meetings scheduled next weeks with two Design Professionals to get feedback. The week of April 3, 2017, she plans to provide a draft document to Mr. Bishop. Mr. Bishop plans to have the document ready to present to the Commissioners at the April 27, 2017 meeting.

**b) Training New Urbanism: An Introduction**

Mr. Bishop gave a PowerPoint Presentation on New Urbanism that included:

- Ten principles of smart growth
- Sprawl vs. Smart Growth
- New Urbanism
- Land use patterns examples
- Suburban Alternatives
- Automobile Dependence
- Architectural Variety
- Efficient Use of Amenities
- Integrated Housing Types
- Attractive Infrastructures
- Public Squares
- Pedestrian Amenities
- Public Interaction
- Focal points in communities

**6. COMMUNITY DEVELOPMENT UPDATE**

**a) February Activity Report**

Mr. Bishop reviewed the February Activity Report with the Commissioners.

**7. FUTURE AGENDA ITEMS\***

- a) History of the Business District and how to fix it
- b) Background on some of the undeveloped parcels in the City
- c) Planning Topics: New Urbanism, Smart Growth, Land Use Law & Case Studies, Subdivision, Growth Management Techniques, Density, Transfer of Development Rights, Sprawl, Urban Design, Design Guidelines.
- d) Other Suggestions

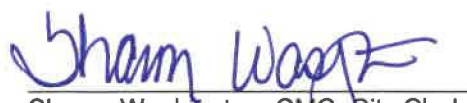
**8. ADJOURNMENT**

Motion to approve: Commissioner Tosby  
Second: Commissioner Mulvey  
Approved by unanimous: 4-0

The meeting was adjourned at 7:15 P.M.

RESPECTFULLY SUBMITTED:

APPROVED:

  
Sharon Washington, CMC, City Clerk

  
Seth Katz, Chair