



# City of Castle Pines, Colorado Minutes

Home Rule Charter  
Commission

Members

- Geoff Blue
- David Brennan
- Erik Bowman
- Ron Cole
- James Coudeyras
- Doug Gilbert
- Bill Hodges
- Charley Heard
- Jean Henry
- Jeffrey Huff
- Fredrick Lee
- Carol Lewis
- James Mulvey

**MEETING OF THE HOME RULE CHARTER COMMISSION**  
**HOA Community Center, 7233 Tenby Way, Castle Pines, CO 80108**  
**Monday, December 10, 2018 - 5:30 PM**

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**1. CONVENE MEETING**

The meeting of the Home Rule Charter Commission of the City of Castle Pines, Colorado, was called to order by Michael Penny, City Manager, at 5:31 p.m.

**2. ROLL CALL**

**Those present were:** Geoff Blue  
 Dave Brennan  
 Erik Bowman  
 Doug Gilbert  
 Jean Henry  
 Bill Hodges  
 Charley Heard  
 Jeffrey Huff  
 Fredrick Lee  
 Carol Lewis

**Those absent were:** Ron Cole  
 James Coudeyras  
 Jim Mulvey

**Also present with the Commission:**  
 Michael Penny, City Manager  
 Linda Michow, City Attorney  
 Tobi Basile, City Clerk  
 Meghan White, City of Castle Pines Intern

**3. PUBLIC COMMENT**

- There was no public comment.

**5. APPROVAL OF MINUTES**

- Minutes from the December 3, 2018 meeting were approved.

**6. REVIEW AND APPROVAL OF AMENDED SECTIONS**

- a) 3.7 Quorum: Adopted without changes.
- b) 6.1(c) Recall, Initiative and Referendum: Adopted without changes.

**7. INTRODUCTION AND DISCUSSION OF PROPOSED PROVISIONS**

- a) Section 7.1 Legislative Actions: Adopted without changes.
- b) Section 7.2 Ordinance Required: Adopted without changes.
- c) Section 7.3 Voting: Adopted without changes.
- d) Section 7.4 Form of Ordinance: Adopted without changes.
- e) Section 7.5 Procedure for Passage of Ordinance: Adopted without changes.
- f) Section 7.6 Procedure for Passage of Emergency Ordinance: Tabled until next meeting for further language to be added.
- g) Section 7.7 Enactment of Codes and Amendments Thereof by Reference: Adopted without changes.
- h) Section 7.8 Severability of Ordinances: Adopted without changes.
- i) Section 7.9 Official Records of Legislative Enactments: Tabled until next meeting for further language to be added.
- j) Section 8.1 Appointment and Qualifications of City Manager: Adopted with changes.



## City of Castle Pines, Colorado – Minutes, cont'd


Meeting Date: December 10, 2018

- k) Section 8.2 Dismissal of City Manager: Adopted without changes
- l) Section 8.3 Powers and Duties of City Manager: Adopted with changes
- m) Section 8.4 Chief Financial Officer: Section content moved into Section 8.3.
- n) Section 8.5 City Clerk: Section content moved into Section 8.3
- o) Section 8.6 Relationship of City Council to Administrative Service: Adopted without changes.
- p) Section 9.1 Municipal Court: Adopted with changes.
- q) Section 9.2 City Attorney: Adopted with changes.

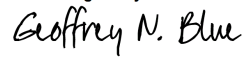
### 8. ADJOURNMENT

- The meeting was adjourned at 7:47 p.m.

RESPECTFULLY SUBMITTED:

DocuSigned by:  
  
AD03A3B02032499  
Tobi Basile, CMC, City Clerk

APPROVED:

DocuSigned by:  
  
B640FE982956439  
Geoff Blue, Chairperson